



**THE MALAYSIAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS  
(INSTITUT AKAUNTAN AWAM BERTAULIAH MALAYSIA)**

**APPLICATION FOR CONVERSION TO REVISED MICPA PROGRAMME**

1. Name (MR/MS) \_\_\_\_\_

2. Reg.No: \_\_\_\_\_ Reg. Date \_\_\_\_\_

3. Correspondence address \_\_\_\_\_

Tel. (Off) \_\_\_\_\_ (Hse/Hp) \_\_\_\_\_

Email Address \_\_\_\_\_

4. Please Tick (√) the appropriate box(es) against the Module(s) which you have passed under the existing MICPA programme.

Advanced Taxation	<input type="checkbox"/>
Advanced Financial Reporting	<input type="checkbox"/>
Advanced Auditing & Assurance	<input type="checkbox"/>
Advanced Business Management & Integrative Case Study	<input type="checkbox"/>

**5. DECLARATION OF APPLICANT**

To the Council of MICPA,

I agree to abide by the regulations, guidelines and procedures now, or hereafter to be, in force in respect of the revised MICPA programme.

I hereby certify that the above information is correct and enclose herewith the appropriate fee made payable to the Institute.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**6. WITNESS BY PRINCIPAL/TRAINING SUPERVISOR (refer to Note (4))**

I, the undersigned, hereby given the consent to Mr/Ms \_\_\_\_\_ to convert to the revised MICPA programme.

Signature : \_\_\_\_\_ Name : \_\_\_\_\_

Name Firm/Organisation : \_\_\_\_\_

**NOTE**

1. Students who are currently pursuing the existing MICPA programme and wish to convert to the revised MICPA programme will be subjected to a non-refundable conversion fee of RM800.
2. The conversion form must be submitted by the students to the MICPA Secretariat one month **before the published enrolment close date of their chosen module.**
3. Application for conversion to revised MICPA programme is subject to Council's approval.

4. **Witness**

For Stream I students who are currently serving a training contract, the witness should be the principal.

For Stream II students who are employed by ATOs, the witness should be the training supervisor.

5. The application for conversion must be accompanied by a fee of RM800 in the form of bank draft, cheque or postal order made payable to *"The Malaysian Institute of Certified Public Accountants"* or *"MICPA"*.

For payment by credit card, kindly provide the following details:

Credit Card Type : Visa  MasterCard  JCB  Issuing Bank : \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiry Date : \_\_\_\_\_ RM \_\_\_\_\_

Cardholder Name : \_\_\_\_\_

Signature (as per card) : \_\_\_\_\_

6. The application form should be submitted to:

The Malaysian Institute of Certified Public Accountants  
 No. 15, Jalan Medan Tuanku  
 50300 Kuala Lumpur  
 Tel: 03-26989622 Fax: 03-26989403

**Office use only**

Date application received \_\_\_\_\_

Date of transfer \_\_\_\_\_ New Reg. No. \_\_\_\_\_