

April 8, 2022

Circular No: ADM/01/01/2022/W

CIRCULAR FOR MEMBERS

64th ANNUAL GENERAL MEETING

Members are informed that the **64th Annual General Meeting** (AGM) of the Institute has been set for **Saturday, May 28, 2022** at **10.00 a.m.** to be held at **Banyan & Casuarina Rooms, Ground Floor, Sime Darby Convention Centre, 1A, Jalan Bukit Kiara, Kuala Lumpur**. This will be a hybrid AGM (in-person and virtual attendance). The link to register for virtual attendance will be shared in the next notice to members.

Notice of the AGM, minutes of the 63rd AGM and the Institute's Integrated Report will be made available for download on the Institute's website in the first week of May 2022.

Nomination of candidates for election to the Council must be made by notice in writing, signed by ten members to be received by the Secretary not later than five weeks before the date of the AGM, i.e. by **April 22, 2022**. Such nomination must be accompanied by an intimation in writing from each candidate of his/her willingness to serve if elected.

Any member who wishes to bring before the AGM any motion not relating to the ordinary annual business of the Institute may do so provided the following conditions are complied with:

- (a) Notice in writing of the proposed motion must be received by the Secretary not later than five weeks before the date of the AGM, i.e. by **April 22, 2022**.
- (b) Not less than ten members entitled to vote at the AGM shall have sent notice in writing expressing their desire that the proposed motion be brought before the AGM to be received by the Secretary not later than four weeks before the date of the AGM, i.e. by **April 29, 2022**.
- (c) The proposed motion should be related to matters affecting the Institute or the accountancy profession



NOVIE TAJUDDIN
Secretary