



# YEAR END MATTERS UNDER THE COMPANIES ACT 2016 / COMPANY VIRTUAL, HYBRID AND PHYSICAL AGM MEETINGS



**Date: December 2, 2022 (Friday)**  
**Time: 09:00 a.m. – 05:00 p.m.**



**Fee: MICPA & CA ANZ Member / Approved Training Employer (ATE) :- RM360.00 | Non-Member:- RM480.00**

## Introduction

- Year end matters
- Annual returns and AGM
- Extension of time under the Movement Control Order (MCO) for AGM, Annual returns and financial statements
- Retirement of director for “Sdn Bhd”
- Appointment and retirement of auditors
- SSM Practice Directives and Practice Notes
- Company Meetings under the Companies Act 2016
- Rights of members
- No AGMs regime
- Shareholders’ activism
- Running virtual meetings
- Do’s and don’ts of virtual meetings
- Taking charge at AGMs

## Speaker’s Profile - Ms Jessica Liew Lee Kee

Ms Jessica Liew Lee Kee, MBA, has had more than 20 years experience in the corporate secretarial and consultancy services industry. She is currently the Managing Director of Erdington Corporate Asia Sdn. Bhd.

Ms Jessica has a great deal of experience in advising and servicing multinational corporations and locally incorporated companies. She also has vast experience in servicing foreign companies wishing to set up businesses in various industries in Malaysia such as Representative/Regional offices, Branch Offices and liaison with the relevant government authorities such as MIDA, Immigration, Registry of Trade mark, etc.

Ms Jessica is a Distinguished Toastmaster (DTM), the highest recognition awarded by Toastmasters International which is the premier public speaking organization in the world. She is also a Certified Professional Trainer, UK, PSMB Approved Trainer and Certified Trainer of the Ministry of Tourism.